



# Water Treatment Plant Tour Request Form District Resident

Date of Request: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Full Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Date of birth: \_\_\_\_\_ Address: \_\_\_\_\_  
DL/State ID# \_\_\_\_\_

We offer tours to district residents at the **Todd Creek Water Treatment Plant** on Tuesdays, Wednesdays, and Thursdays, starting at 10am or 1pm. Allow a minimum of one month from the date of this application to the requested tour date.

Requested tour date: \_\_\_\_\_ Requested tour time: \_\_\_\_\_  
1<sup>st</sup> choice \_\_\_\_\_ 1<sup>st</sup> choice \_\_\_\_\_  
2<sup>nd</sup> choice \_\_\_\_\_ 2<sup>nd</sup> choice \_\_\_\_\_  
3<sup>rd</sup> choice \_\_\_\_\_ 3<sup>rd</sup> choice \_\_\_\_\_

Please tell us the purpose of your visit and if you have any special interests or focus areas for your tour.

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An approval decision letter will be emailed to the address listed on this form. A copy of your approval letter and a valid Colorado driver's license or ID must be provided when the tour starts. Todd Creek Village Metropolitan District will perform a background check on all visitors touring the plant and each will be required to sign the districts' non-disclosure agreement.

**Cancellation Policy** - The Todd Creek Village Water Plant is a working industrial facility and might encounter unforeseen events resulting in cancellation of a tour at any time. As we try to accommodate our visitors, your tour will be rescheduled.



# Treatment Plant Tour Guidelines

- **Dress Code: No shorts, skirts, flip-flops, sandals or open-toed shoes**  
Long pants and closed toed shoes are required. *If you are not wearing the appropriate attire you may be prohibited from taking the tour.*
- You must bring a copy of your plant tour approval letter and a valid photo ID issued by the State of Colorado. *If you do not have these items you will be prohibited from taking the tour.*
- Special Accommodations: TCVMD is committed to policies of nondiscrimination in all programs, services, and activities. Please contact us prior to your tour if you have any special requests.
- Never touch any switches, buttons or equipment. Watch your step!
- Always follow the directions of the tour guides.
- Cameras and phones are not allowed in the treatment plant.
- Stay with the operator guiding your tour at all times.
- Be mindful of the people working throughout the plant.
- Please wash your hands thoroughly at the conclusion of the tour.

**By signing below you affirm that you understand and agree to abide by the pre-stated guidelines.**

Signature \_\_\_\_\_

Date \_\_\_\_\_